

Ref. No.: **DYPDPU/EXAM/03/2025**Date: **04/03/2025****CIRCULAR : 02****Subject: Answer Script Photocopying and Revaluation Process for the Autumn Semester University Examination, AY 2024-25**

All students are hereby informed that, following the declaration of the Autumn Semester Examination Results for the Academic Year 2024-25, students who wish to apply for answer script photocopying and / or revaluation are requested to follow the process outlined below:

1. Photocopy of Answer Scripts

- Students may request a photocopy of their answer scripts by submitting an application through the respective school ERP portals, <https://smr.dypdpuerp.in/> or <https://sht.dypdpuerp.in/> by using their login credentials.
- The application must be submitted **online** within **7 days** from the date of this circular.
- A fee of Rs. 200/- per answer script must be paid ONLINE at the time of submission.

2. Revaluation Application

- Students who wish to apply for revaluation must submit their application through the respective school ERP portals, <https://smr.dypdpuerp.in/> OR <https://sht.dypdpuerp.in/> by using their Login credentials.
- The revaluation application form must be submitted **online** within 7 days from the date of this circular.
- A fee of Rs. 500/- per course must be paid ONLINE at the time of submission.

For any queries or assistance, students may contact the School Examination Officer/Section or reach out to the Assistant Controller of Examinations, DYPDPU, at assistant_coe@dypdpu.edu.in.


(Dr. Vipin Joshi)**Registrar (I/C)**